



WATERFORD COUNTRY SCHOOL, Inc.

residential and community programs supporting children and families

PO Box 408 – 78 Hunts Brook Rd., Quaker Hill, CT 06375

(860) 442-9454 FAX 442-2228

www.waterfordcountryschool.org

REQUEST FOR USE OF SCHOOL FACILITIES AND GROUNDS

Group Making Request _____

Contact Person _____ Telephone _____

Address _____ Town _____ State _____ Zip _____

On behalf of the above named group, I hereby request permission to use the following facilities and/or grounds of Waterford Country School (WCS):

- Rose Lodge Gymnasium Picnic Pavilion Main Campus Grounds
- Norwich - Clinic Drive Training Cnter Other (please specify) _____

Date(s) requested _____ Times _____

Purpose of Activity _____

Estimated number of people to attend _____ Our group: will _____ Will not _____ be charging a fee for admission

Special Needs or requests _____

The Group Representative who will be present at all times and is in charge of this event is:

Name _____ Phone _____

Our group hereby acknowledges and agrees to the following rules and conditions:

1. Waterford Country School, Inc. shall be held free and harmless from any liability for accidents, personal injuries and damage to property caused by the activities and or participants in this event.
2. The organization will furnish proof, as requested, of adequate liability insurance to cover the activities and individuals involved in this event. An endorsement naming WCS as an “additional insured” will be provided, if requested.
3. The group will leave the facilities in the same good condition in which they find them, and agrees to pay the full costs of repairing any damages incurred and/or clean up necessitated by this event.
4. The group agrees not to bring onto WCS property, or permit anyone else affiliated with the event to bring, alcoholic beverages, illegal drugs or substances, fireworks, firearms or other dangerous weapons.
5. Vehicular traffic will be strictly limited to established roadways and parking area unless other areas are specifically designated and approved in advance. The use of off road motorcycles, all terrain vehicles or other motorized off road vehicles is strictly prohibited.
6. Supervision and crowd control will be provided by the group, including ensuring behavior appropriate to a children’s program, and the group will limit all activities to those areas of the WCS property for which access has been approved.

Signature of applicant for the group _____ Date submitted _____

Request: Approved ___ Disapproved ___ By: _____ Group Notified _____